MINUTES COHEHRE COUNCIL MEETING
Phone meeting
18 September 2018

1. **APOLOGIES**

   Present: Jennifer Lewis Smith, Attila Dobos, Jeroen Martens, Aija Ahokas, Ester Goutan and Annemie Spooren

2. **APPROVAL MINUTES**

   2.1. Council Meeting June 2018 (Vic)
   Approved

3. **TASK LIST JUNE 2018**

   It was proposed to go through the tasks and try to meet the deadlines.

4. **CONFERENCE 2019 – VIC, SPAIN**

   4.1. Accommodation issue
   188 rooms are booked and can be held until one month prior to the conference.
   Feature on the website that accommodation in Vic can be guaranteed for Early Birds (until 24/02, up to 1 month prior to the conference. If participants would stay in Barcelona, they should pay own travel.
   A Youth hostel will be provided for students.

   4.2. Keynote speakers/Workshop leaders

   See ANNEX1 Staff programme

   4.3. Research Space
   Abstract submission date: End of week 21/09 to somewhere in November
   The team will send out a questionnaire in order to know what the participants want, as well as proposals for WS,…

   4.4. Academy Space

   Detailed list with events & dates should be provided within 2 weeks.

4.5. Strategic Management

Linking up with other organisations came up last year.
EIPEN has sent a collaboration agreement to Jen. It was agreed that the collaboration agreement could be signed and returned to André.

René Teunissen (Chair of the EAIE Expert Community Health and Welfare Education) and Kim met up at the conference in Ghent. A list of possible topics came up from that meeting.
Kim and Jeroen will meet up and discuss a possible topic and speaker.

4.6. International Coordinators' Meeting

Montse would like to follow up on members' good practices, showing where they are, continuation on what COHEHRE has on internationalization.

4.7. Website
- <u>Website</u>
  Basic information on website by 1st week of October
- <u>Online conference book</u>
  Isabelle-Ask Jonathan about the time he spent on this
- <u>Flyer</u>
  Isabelle-will send an example to ester

4.8. Grants
- Staff grant x10
  €500 (€375 registration fee + €125 towards travel/accommodation)
- Student grant x6
  €400 (€200 registration fee + €200 towards travel/accommodation)

The deadline for student grants should be established, maybe final acceptance by 22nd of Jan.

4.9. Budget

The budget is being drafted at the moment and should be ready by the end of November

4.10. Student Conference

The Tutor team will be needs to be assembled by VIC and Attila. The team could be composed as follows: tutor Vic, tutor 2018, tutor 2020, tutor 2021 and 2 more.
It is paramount that the tutors use teacher exchange to participate and therefore will need to apply for it well beforehand!

The local contact person for the Student Conference will be: Jordi Naudó (jordi.naudo@uvic.cat)

- Maximum amount of students: 60
  Max. application: 4 students/institution
  It needs to be clear that once you register, the place should be paid for if it can't be filled by students on the waiting list.
- Hostel: in progress
- Rooms: amount of rooms will be decided on by Attila and Jordi
- Student manual: to be discussed

5. ADMINISTRATIVE SUPPORT

6. NEWSLETTER

TOPICS	
Message from the president	Jen
Call for abstracts	Ester & Annemie
Evaluation conference Ghent 2018	Attila
Student conference 2018	Aija & Attila
COHEHRE Academy upcoming events	Aija & Attila
COHEHRE Research update	Ester & Annemie
COHEHRE Strategic management	Jen & Jeroen

7. MEETING DATES

Skype meeting	Tue 05/11 09:30
Meeting Vic	January 2019
Vic meeting	Tue 02/04-Fri 05/04

Wednesday 3th April 2019	Wednesday 4th April 2019	Friday 5th April 2019
8.30 Registration opens 13:00-13:30 Opening ceremony 13:30-14:15 **Keynote:** Integrated care: past – present - future 14:20-15:45 Internationalisation *Proposal: Evert-Jan Hoogerwerf, EASPD* 15:45-16:15 Refreshments 16:15-17:15 **Keynote:** Empowerment of service users & providers 18.30 Reception	07:00-08:15 Energiser 09:00-10:15 General Assembly 10:15-11:00 **Keynote:** Ethical & legal challenges 11:00-11:45 Refreshment and poster viewing 11:45-13:15 **Parallel workshops**: 1. Ehealth, Learning and upcoming technologies 2. Ethical and legal challenges in practice 3. Empowerment of service users and providers 4. International coordinators' meeting 5. Strategic Management meeting 13:30-14:30 Lunch 14:45-16:45 **Networking space** 1. Networking & development space: Research 2. Networking & development space: Academy 3. Development space: Strategic Management 17:30 Social programme according to the registration	09:00- 09:45 **Keynote:** Ehealth, Learning and upcoming technologies 10:00-11:20 Parallel sessions 11:25 – 11:55 Refreshments 12:00 – 13:15 Parallel sessions 13:30 – 14:30 Lunch 14:35 – 15:35 Students' presentations 15:45 Closing ceremony 19.30 Dinner & Dance

SUBTHEME	KN SPEAKER / WS FACILITATOR		RESPONSIBLE PERSON
Empowerment of service users and providers • Expert patient • Empowering staff and students • Interdisciplinary cooperation and collaboration in education • Service user care pathways • Actual and virtual communities of practice • Creating healthy working environments	**KN** 03/04 16:15-17:15		
	WS 04/04 11:45-13:15		
Ethical and legal challenges • Sharing service user records • Artificial intelligence • Privacy • Confidentiality • Service user autonomy and choice	**KN** 04/04 10:15-11:00	Proposal: Dr. József Kovács, Semmelweis University	Attila
	WS 04/04 11:45-13:15	Proposal: Núria Terribas	Ester
Ehealth, learning and upcoming technologies • Assistive technologies • Communication technologies • Ehealth literacy • Simulation • Flow of information and coordination of care from acute to community settings to promote person centered care • Future technology	**KN** 05/04 09:00-09:45		
	WS 04/04 11:45-13:15		
Integrated care: past-present-future 03/04 13:30-14:15	Proposal: Evert-Jan Hoogerwerf, EASPD		Ester
Internationalisation 03/04 14:20-15:45	Carmen Arroyo, EASPD		Confirmed by Vic
Strategic Management Meeting			
International Coordinator's Meeting 04/04 11:45-13:15	Proposal: Mireia Galí		Ester/Montse