



ONLINE COUNCIL MEETING 15 APRIL 2024

1. SYMPOSIUM

1.1. Host

SUPSI, Manno, Switzerland

1.2. Symposium checklist & guidelines

Symposium fees:

STAFF	
Early bird fee 10 to 6w before conference	€ 200
Normal fee 6w before conference	€ 250
Host school staff	€100

It was decided to lower the **contribution fee**. This will be added to the Checklist & Guidelines to organize a Symposium.

1.3. Date

2. CONFERENCE

2.1. Preliminary programme

Sent out to the members together with an outline of the conference.

**REVOLUTIONIZING HEALTH EDUCATION:
THE IMPACT OF INNOVATIVE PRACTICE**

MONDAY 18.11.2024	TUESDAY 19.11.2024		WEDNESDAY 20.11.2024			
09:00-12:00 Meet & Greet & Registration	09:00-11:00 Training sessions		09:00-10:30 Parallel sessions + posters			
12:30-14:15 Creating BIP Training: Simulation as a learning method Training: Living Labs Training: Integration AI in teaching + online assessment	11:00-11:45 Refreshments		PS1 6xPS	PS2 6xPS	PS3 6xPS	PS4 6xPS
	11:45-13:45 Training sessions					
	13:45-14:45 Lunch		10:30-11:00 Refreshments + poster viewing			
	14:55-17:00 Preparation pitches	14:55-17:00 General Assembly <i>Co-creating the future of COHEHRE</i>	11:00-12:30 Parallel sessions			
14:15-15:15 Refreshments + poster viewing with authors	17:30 Keynote		PS1 6xPS	PS2 6xPS	PS3 6xPS	PS4 6xPS
15:20-17:20 Training sessions	18:30 Dinner on site		12:30 Round table Pitches Closing			
17:30 Opening reception						

2.2. Fees

Seeing the new structure involves training it was contemplated whether to adapt the registration fees.

STAFF	
Early bird fee 10 to 6w before conference	€ 375
Normal fee 6w before conference	€ 475
Host school staff	€ 150

After considering the following aspects, it was decided to raise the registration fee with €50

- Include inflation
- Include conference dinner in fee as this is seen as a networking event
Walking dinner facilitates networking.

2.3. Speakers

Keynote speakers and trainers have been suggested and discussed.

2.4. Speaker fees

The speaker fees have been discussed. Pricing information based on the European Erasmus agency to KA2 projects. Below, the revised estimates of average daily salaries for higher education professors in various European countries.

These estimates are based on data available and may vary depending on factors such as the professor's experience, category, institution (Applied Sciences or University) and other contextual aspects.

The following has been decided for what concerns trainers:

- Max. 2 people per training
- 2 days payment
- Invitation to reception on Mon
- Invitation to dinner on Tue (official thank you at dinner)
- Food during conference will be paid for

2.5. Abstracts

The abstract details have been talked through:

- *Abstract submission date*
- *Abstract guidelines*
- *Abstract submission website*
- *Publishing*

The importance of quality assurance was stressed, this through

- Peer review
- Poster assessment
- Checklist for reviewing posters/workshops/presentations

2.6. Pitching

The **pitches** will provide a platform for sharing ideas and outcomes from trainings, which in turn could spark interest of participants from other training groups, facilitating the development of networks. These pitches have the potential to attract participants with similar interests and encourage others who are interested to share their contact information on the whiteboard/post-its/digital space, which will bring like-minded people together. Every pitch should end with a call to action.

Guidelines on pitches have been drafted.

2.7. Students

An invite for Master students to participate has been sent out with a lot of practical info as well.

2.8. General Assembly

- *Elections*
- *Moderator co-creation suggestion*
To be decided.

2.9. Conference Website

The conference website will be incorporated in the COEHRE website.

3. COEHRE ACTIVITIES

3.1. Upcoming activities

There has only been an update on 'Crisis in the classroom'. The others will be taken to the E-coffee for an update.

- *Crisis in the classroom (Mar, Aija)*
The deadline will be postponed until the end of the week.
- *Inspiration for future leaders in higher education (Mad, Ant, Mar)*
António and Madalena proposed Portuguese speakers. They will inquire about their interest to take the lead on the subject.
- *Living Labs (Fil, Lil, Ann, Erich, Ulla)*
The inclusion of Living Labs in the conference sparked discussions at the E-coffee about the potential need for a course on the subject. It was communicated that the initial idea (hatched at the kick-off meeting) was that an activity on Living Labs could take place in spring. The outcomes of this session would then be taken to the autumn conference for further examination with the trainers.
- *BIP-DiSI Summer Course, Linz, Austria, 2025 (Filip, Attila, Erich)*
The team will work on specifics and present the content and structure on the next occasion. Additionally, at the E-coffee it was suggested to consider DiSI for the following years. With 2025 designated as the symposium year and 2026 the conference year (possibly Vienna), it is the ideal opportunity to align the student conference with the conference once more.
- *COHEHRE Conference (18-19-20.11.24)*
Odissee/Artevelde, Ghent, Belgium
- *COHEHRE Symposium*
SUPSI, Switzerland

4. Next council meeting

5th of June